

Grant Applicant Eligibility Requirements

To be eligible to apply for any funding through or under the auspices of the Alachua County Coalition for the Homeless and Hungry, an organization must:

1. Have a 501(c)(3) at the time of application for funding or, be a Housing Authority or governmental entity, within our catchment area.
2. Be a member in good standing of the Alachua County Coalition for the Homeless and Hungry for at least one year and have paid dues according to required timelines. Current members' dues are due on July 1. A new member who joins during the year could be evaluated by the Executive Director for prorated dues in the first year of membership.
3. Have a designated representative or designated alternate attend at least 66% of the regularly scheduled general meetings. A list of these representatives shall be maintained by the Coalition's Secretary. Have a designated representative or designated alternate attend at least 66 % of the regularly scheduled meetings of one of the following: Resource Development Work group, HMIS Work group, Hunger Work group or other Coalition workgroup/committee approved for eligibility purposes by the Board.
4. Have at least two (2) years of experience as an organization serving the homeless community within the past three (3) years and submit to the Coalition's Executive Director/Designee the organization's most recent annual audit, or, if the organization is not otherwise required to have an audit, current compiled financial statements in the first year of submitting an application for CoC related funding. The financial audit or statements must demonstrate financial stability.
5. Actively participate in HMIS in accordance with the HUD Data Standards, ensuring records are current and Universal Data Elements are recorded to secure accurate, complete and usable data; and in accordance with the HMIS Policies and Procedures. (Victim service providers are prohibited by the Violence Against Women Act of 2005 from entering data into the local HMIS.)
6. Actively participate in the Point-in-Time survey. Active participation includes, but is not limited to, the collection of donations, committee meetings and /or assisting in street survey collection.
7. The applicant organization must submit its letter of intent to the Executive Director/Designee by the due date prescribed by the Coalition and adhere to any other deadlines designated by the Coalition to ensure the timely submission of a proposal for funding. Letters of intent are required for all coalition-related funding, including but not limited to the HUD CoC application, Challenge Grant, Emergency Shelter Grant, Homeless Housing Assistance Grant, and Grant-in-Aid, contingent upon availability of funding for any of these grant sources.
8. To be considered for submission, applicants for funding must demonstrate how their request is consistent with Coalition's Continuum of Care Plan and/or addresses unmet needs as identified in the Plan. Additionally, the applicant must serve individuals within the NCF CoC regions (Alachua, Bradford, Gilchrist, Levy, Putnam counties)

9. The timeline for counting eligibility requirements should correspond with the Coalition's Fiscal Year. For the first year of implementing this policy, the most recent twelve month period will be considered for purposes of tracking attendance. Attendance during months occurring prior to July 1, 2012 will be tracked utilizing the policy in effect prior to July 1, 2012. Attendance during months occurring after July 1, 2012 will be tracked utilizing this new policy.

Updated and approved by ACCHH Board of Directors, January 8, 2013